

2012 CAMP REGISTRATION INSTRUCTIONS & POLICIES



REGISTRATION INSTRUCTIONS:

- Fill out the forms completely with accurate information. Incomplete information will slow down the registration process and may result in a camper not getting his/her first-choice camp.
- School grades listed refer to the grade for the fall of **2012**. Please select camps for the appropriate grade level.
- Registration form **MUST** be signed by the camper and the parent or legal guardian for minor children and other applicable cases. Health form must be signed by the parent or legal guardian.
- After completing the registration and health forms, make a copy of both sides for future reference.
- Registrations will not be taken over the phone.

Register early! Camp prices in parentheses will be used for all registrations postmarked before April 15.

CANCELLED REGISTRATIONS & REQUESTS TO CHANGE CAMPS:

All requests to change camps or to cancel registration are subject to an administrative fee of \$20.

- Full refund minus administrative fee: 15 days or more before camp's start date.
- 50% refund minus administrative fee: 14 days or less before camp's start date.
- No refund for no-shows. Exceptions for illness or injury or for a death in the family only.

PAYMENT INSTRUCTIONS:

- You may pay for your camp online, or send payment, along with camp forms, to:
- Send registrations and payments to:
KEC–Camp Chippewa, PO Box 4187, Topeka, KS 66604.
Make checks payable to Camp Chippewa. Send faxed credit card-paid registrations to 785-242-8525.
- For **CCYM EVENTS**, send registrations and payments to:
Kansas East Conference c/o Brenda Davids, PO Box 4187, Topeka, KS 66604.
Make checks payable to Kansas East Conference. Send faxed credit card-paid registrations to 785-272-9135.

HELPFUL REMINDERS:

- Register early! Some camps fill up quickly. Registering online is even faster: www.campchippewa.org
- Campers/parents are responsible for transportation to and from camp.
- Maps and directions to Camp Chippewa are located on the camp website.
- A confirmation letter and participation agreement will be emailed after the registration is processed. Please provide an active email address to help this happen. The letter includes information about what to bring to camp as well as arrival and departure times.

NEED TO KNOW MORE?

More information, downloadable forms, and camp updates can be found online at

Camp Chippewa: www.campchippewa.org

Conference: www.kansaseast.org